

Sponsor Letter of Intent to Fund Instructions.

(1) Select the appropriate template.

Attached are three Sponsor Letter templates:

- One appropriate for Discovery Research & Training Grants;
- One appropriate for Discovery Seed Funding Grants, where the Sponsor contribution will be in the form of a Grant; and
- One appropriate for Discovery Seed Funding Grants, where the Sponsor contribution will be in the form of a Gift.

Please use the applicable form template.

(2) Create letter and obtain signature. Fill in grey-shaded text areas with the appropriate information. Delete the header and instructions and print on Sponsor letterhead. Do not alter the text of letter, except where specified with grey shading. Obtain signature from the Sponsor Financial Liaison or another Sponsor representative who has the authority to make the financial commitment to the proposal on behalf of the Sponsor.

(3) Submit by Sponsor Letter deadline. Mail, fax or scan and email the signed Sponsor Letter of Intent to Fund to the below address. All Sponsor Letters must be received before the Industry Sponsor Letter of Intent to Fund deadline (two weeks after the proposal submission deadline).

Send Sponsor Letter to:

University of California, Office of the President
Research Program Application & Review Center
300 Lakeside Drive, 6th Floor
Oakland, CA 94612
Fax: (510) 987-0454
Email: PARC@ucop.edu

IUCRP recommends forwarding the Sponsor Letter template and relevant proposal materials to the Sponsor early, to allow sufficient time for Sponsor review and any necessary revisions prior to the proposal submission and Sponsor Letter deadlines.

Industry Sponsor Letter of Intent to Fund: Template for Discovery Research & Training (DRT) Grant

Fill in grey-shaded text with the appropriate information, then delete the header and instructions and print on Sponsor letterhead. Do not alter the text of letter, except where specified with grey shading. Signed letter must be received before the Industry Sponsor Letter of Intent to Fund deadline.

Month DD, YYYY

University of California, Office of the President
 Research Program Application & Review Center
 300 Lakeside Drive, 6th Floor
 Oakland, CA 94612
 Fax: (510) 987-0454

Dear IUCRP Executive Director:

Under the terms of the UC Discovery Grant Request for Proposals issued for Spring 2009, it is the intent of **Sponsor Name** to provide the contributions described in this letter, in support of the research project specified below. If the proposed project is approved for a UC Discovery Research and Training Grant from the Industry-University Cooperative Research Program, **Sponsor Name** intends to negotiate with the Principal Investigator's campus, with the goal of executing a mutually acceptable research agreement committing the contributions indicated in the proposal, on a cost-sharing basis with the University of California. **Sponsor Name** acknowledges that the research agreement deadline is **Tuesday, September 15, 2009**.

Proposal ID: **Proposal ID**
 Principal Investigator: **Investigator Full Name**
 UC Campus: **Investigator's Campus (lead institution only)**
 Proposal Title: **Proposal Title**
 Project Period: **Start Date to End Date**

Cash Commitments and In-kind Contributions:

	Year 1	Year 2	Year 3	Year 4	Total
Direct Cash					
Indirect Cash					
Total Cash					
In-kind Value					
Total Contribution					

In-kind Descriptions (if applicable):

Project Yr (1-4)	Description of In-kind Contribution (make, model, etc.)	\$ List Price

Sponsor Name understands that the non-confidential, non-technical abstract will be used for public information and program promotion (e.g., for reports to the Regents and the Legislature) and that it may be used before the final funding decision is made.

Sponsor Name recognizes the importance of assessing the impact of UC Discovery Grant funded research partnerships on the State of California, and agrees, for the grant's period of performance and for one (1) year thereafter, to respond to IUCRP’s brief annual surveys related to significant commercial, social, and economic impacts that may ensue from the proposed project’s supported research activities. It is also understood that survey responses may be requested beyond the initial period, and Sponsor Name will consider responding to those requests, when possible, to assist IUCRP in tracking any longer-term contributions made by this publicly funded project.

[Please submit here a brief statement of the Relevance of the Research Project to Sponsor. This statement is a critical portion of your proposal application.]

[Please submit here a brief statement of the Relevance of the Research Project to the California Economy. This statement is a critical portion of your proposal application.]

On behalf of Sponsor Name, I attest that the industry sponsor-related information provided by the Principal Investigator in the proposal is accurate and that I have the authority to make the commitments described herein. Furthermore, I have read the proposal and determined that it does not include confidential business information.

Sincerely,

Financial Liaison or Other Financial Officer
Title

c: Principal Investigator: Investigator Full Name
Contracts and Grants Officer: C&G Officer Full Name

Industry Sponsor Letter of Intent to Fund Template for Discovery Seed Funding (DSF) Grants (Sponsor Grant Contributions)

Fill in grey-shaded text with the appropriate information, then delete the header and instructions and print on Sponsor letterhead. Do not alter the text of letter, except where specified with grey shading. Signed letter must be received before the Industry Sponsor Letter of Intent to Fund deadline.

Month DD, YYYY

University of California, Office of the President
 Research Program Application & Review Center
 300 Lakeside Drive, 6th Floor
 Oakland, CA 94612
 Fax: (510) 987-0454

Dear IUCRP Executive Director:

Under the terms of the UC Discovery Grant Request for Proposals issued for Spring 2009, it is the intent of **Sponsor Name** to provide the contributions described in this letter, in support of the research project specified below. If the proposed project is approved for a UC Discovery Seed Funding Grant from the Industry-University Cooperative Research Program, **Sponsor Name** intends to negotiate with the Principal Investigator’s campus, with the goal of executing a mutually acceptable research agreement committing the contributions indicated in the proposal, on a cost-sharing basis with the University of California. **Sponsor Name** acknowledges that the research agreement deadline is **Tuesday, September 15, 2009**.

Proposal ID: **Proposal ID**
 Principal Investigator: **Investigator Full Name**
 UC Campus: **Investigator's Campus (lead institution only)**
 Proposal Title: **Proposal Title**
 Project Period: **Start Date to End Date**

Cash Commitments:

	Total
Direct Cash	
Indirect Cash	
Total Cash	

Additional Contributions, if applicable:

Description	Value

Sponsor Name understands that the non-confidential, non-technical abstract will be used for public information and program promotion (e.g., for reports to the Regents and the Legislature) and that it may be used before the final funding decision is made.

Sponsor Name recognizes the importance of assessing the impact of UC Discovery Grant funded research partnerships on the State of California, and agrees, for the grant's period of performance and for one (1) year thereafter, to respond to IUCRP's brief annual surveys related to significant commercial, social, and economic impacts that may ensue from the proposed project's supported research activities. It is also understood that survey responses may be requested beyond the initial period, and Sponsor Name will consider responding to those requests, when possible, to assist IUCRP in tracking any longer-term contributions made by this publicly funded project.

[Please submit here a brief statement of the Relevance of the Research Project to Sponsor. This statement is a critical portion of your proposal application.]

[Please submit here a brief statement of the Relevance of the Research Project to the California Economy. This statement is a critical portion of your proposal application.]

On behalf of Sponsor Name, I attest that the industry sponsor-related information provided by the Principal Investigator in the proposal is accurate and that I have the authority to make the commitments described herein. Furthermore, I have read the proposal and determined that it does not include confidential business information.

Sincerely,

Financial Liaison or Other Financial Officer
Title

c: Principal Investigator: Investigator Full Name
Contracts and Grants Officer: C&G Officer Full Name

Industry Sponsor Letter of Intent to Fund Template for Discovery Seed Funding (DSF) Grants (Sponsor Gift Contributions)

Fill in grey-shaded text with the appropriate information, then delete the header and instructions and print on Sponsor letterhead. Do not alter the text of letter, except where specified with grey shading. Signed letter must be received before the Industry Sponsor Letter of Intent to Fund deadline.

Month DD, YYYY

University of California, Office of the President
 Research Program Application & Review Center
 300 Lakeside Drive, 6th Floor
 Oakland, CA 94612
 Fax: (510) 987-0454

Dear IUCRP Executive Director:

Under the terms of the UC Discovery Grant Request for Proposals issued for Spring 2009, it is the intent of **Sponsor Name** to provide the contributions described in this letter, in support of the research project specified below. If the proposed project is approved for a UC Discovery Seed Funding Grant from the Industry-University Cooperative Research Program, **Sponsor Name** intends to contribute to the Principal Investigator’s campus, as a gift, the contributions indicated in the proposal.

Proposal ID: **Proposal ID**
 Principal Investigator: **Investigator Full Name**
 UC Campus: **Investigator's Campus (lead institution only)**
 Proposal Title: **Proposal Title**
 Project Period: **Start Date to End Date**

Gift Amount:

Additional Contributions, if applicable:

Description	Value

Sponsor Name understands that the non-confidential, non-technical abstract will be used for public information and program promotion (e.g., for reports to the Regents and the Legislature) and that it may be used before the final funding decision is made.

Sponsor Name recognizes the importance of assessing the impact of UC Discovery Grant funded research partnerships on the State of California, and agrees, for the grant's period of performance and for one (1) year thereafter, to respond to IUCRP's brief annual surveys related to significant commercial, social, and economic impacts that may ensue from the proposed project's supported research activities. It is also understood that survey responses may be requested beyond the initial period, and Sponsor Name will consider responding to those requests, when possible, to assist IUCRP in tracking any longer-term contributions made by this publicly funded project.

[Please submit here a brief statement of the Relevance of the Research Project to Sponsor. This statement is a critical portion of your proposal application.]

[Please submit here a brief statement of the Relevance of the Research Project to the California Economy. This statement is a critical portion of your proposal application.]

On behalf of Sponsor Name, I attest that the industry sponsor-related information provided by the Principal Investigator in the proposal is accurate and that I have the authority to make the commitments described herein. Furthermore, I have read the proposal and determined that it does not include confidential business information.

Sincerely,

Financial Liaison or Other Financial Officer
Title

c: Principal Investigator: Investigator Full Name
Contracts and Grants Officer: C&G Officer Full Name